

# The Interview

To help you get a head start for 'the interview', this guide has everything you need to know.

## Preparation

- *Plan what you're going to wear – make sure it suits the image of the company*
- Research the company & think about why you want the role and want to work at the organisation
- Prepare a couple of questions to ask the interviewer
- Understand the salary package on offer
- Review your resume & past achievements
- Prepare examples to answer **behavioural interview questions**
- **Contact your referees\***
- Plan how you're going to travel to the interview

\*When you let your referees know when and who your interviewing with, they're better prepared to answer questions about your on the job performance. Aegis requires x2 referees who have either supervised or managed you in your two most recent roles.

## Arrival

- Be on time – 10 mins early is great
- Smile, make eye contact & firmly shake the interviewer's hand
- Remember the interviewer's name

## Interview close

- Here's your opportunity to demonstrate your interest in the role by asking additional questions & recapping what you'd bring to the role
- Ask when you can expect to hear feedback (if not already covered off)
- Avoid discussing salary at the first interview. \*If the interviewer asks, be open & honest
- Leave the interview with a good impression – shake hands, smile (remember you're still being interviewed)

## After the interview

- This is your opportunity to set yourself apart with a quick phone call or email to thank the interviewer for their time (even if you don't think you got the job)
- Plan what you're going to say beforehand e.g. add points you didn't cover, emphasise what you'd bring to the company

## Interviewing pitfalls

- Arriving a few minutes late and not phoning ahead
- Wearing inappropriate clothes
- Being overfriendly/over enthusiastic – just be yourself
- Not making eye contact
- Not listening to questions carefully
- Using 'we' instead of 'I' when answering questions
- Being under prepared for questions around why you're interested in the position and want to work for the company
- Bad mouthing current or former employers

Good luck with your next interview!